



**COUNCILLORS ARE SUMMONED TO ATTEND AND MEMBERS OF  
THE PUBLIC INVITED TO A MEETING OF**

**PETTISTREE PARISH COUNCIL**

**ON 12 MARCH 2026 AT 7PM IN THE PARISH ROOM, PETTISTREE**

**AGENDA**

- 1. PRESENT AND APOLOGIES**
- 2. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS AND TO RAISE ISSUES FOR FUTURE MEETINGS**
- 3. RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 4. RECEIVE ANY CHANGES TO MEMBERS' INTERESTS**
- 5. RECEIVE ANY DECLARATION OF INTEREST IN RELATION TO ITEMS ON THE AGENDA**
- 6. APPROVE THE MINUTES OF THE MEETING ON 15 JANUARY 2026**
- 7. FINANCE MATTERS:**
  - 7.1. Consideration of Barclays Bank Account Balances, Monthly/Overdraft Charges & Closure
  - 7.2. Confirmation of Lloyds Bank Account Balances (£2.98 & £23,735.07) (28 February 2026)
  - 7.3. Confirmation of Receipts of Bank Interest (£12.65 & £10.84) (9 January & 9 February 2026)
  - 7.4. Review & Approval of Implementation of Internal Audit Recommendations (2024/25)
  - 7.5. Review & Approval of SALC Internal Audit Letter of Engagement (2025/26)
  - 7.6. Review & Approval of Completed Internal Controls Checklist & Implementation of Issues (2025/26)

- 7.7. Review & Approval of Annual CIL Report (2025/26)
- 7.8. Approval of AGAR Form 2 & Certificate of Exemption Completion (2025/26) (1 April 2026)
- 7.9. Review & Approval of Payments & Online Authorisation Arrangements
- 8. UPDATE ON ACTIONS FROM THE PREVIOUS MEETING:**
  - 8.1. Consider installing bollards on edge of the village green
  - 8.2. Village car parking report
  - 8.3. Drainage
- 9. DISCUSS PETTISTREE PEOPLE**
- 10.**
- 11. DISCUSS MAINTENANCE / UPGRADING BUS SHELTER(S)**
- 12. DISCUSS FOOTPATH REPAIRS**
- 13. DISCUSS VILLAGE MAINTENANCE**
- 14. DISCUSS PLANS FOR ANNUAL PARISH MEETING – 9 April 2026**
- 15. REVIEW AND UPDATE COUNCIL POLICIES:**
  - 15.1. Risk Register
  - 15.2. Code of Conduct
  - 15.3. Website Accessibility Statement
- 16. PLANNING MATTERS: TO NOTE ESC CONSULTATION REQUESTS:**
  - 16.1. **DC/26/0318/TCA.** 1no. Beech (T1 on plan) - Crown raise lower branches all by 1.5 metres; 1no. Beech (T2 on plan) – Fell; 1no. Beech (T3 on plan) - Remove lowest branch over field; 1no. Beech (T4 on plan) - Remove lowest branch over field, and prune off small branches over roof of out building by 1.5 metres; 1no. Beech (T5 on plan) - Reduce branch going over the road by 3 metres.  
Pettistree Cottage, The Street, Pettistree, IP13 0HU
  - 16.2. **DC/26/0278/VOC;** Variation of Condition No. 2 of DC/15/1747/FUL - Erection of two ancillary buildings for storage of classic vehicles and vehicle parts - To move the roller shutter door way and personnel door in the second building, P2 and to put an additional roller shutter door and a fire exit personnel door into this building, Suffolk Sportscars, Car Workshop, The Street, Pettistree, Suffolk IP13 0HP
- 17. CONSIDER AGENDA ITEMS FOR FUTURE MEETINGS**
- 18. CONFIRM DATES OF NEXT MEETING**

21 May 2026 (AGM). The Pettistree Annual Parish Meeting 2026 is on Thursday 9 April 2026 at 7pm in the Village Hall.