



**COUNCILLORS ARE SUMMONED TO ATTEND AND MEMBERS OF
THE PUBLIC INVITED TO A MEETING OF**

PETTISTREE PARISH COUNCIL

ON 15 JANUARY 2026 AT 7PM, PARISH ROOM, PETTISTREE

AGENDA

- 1. PRESENT AND APOLOGIES**
- 2. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS AND TO RAISE ISSUES FOR FUTURE MEETINGS**
- 3. RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 4. RECEIVE ANY CHANGES TO MEMBERS' INTERESTS**
- 5. RECEIVE ANY DECLARATION OF INTEREST IN RELATION TO ITEMS ON THE AGENDA**
- 6. APPROVE MINUTES OF MEETING ON 13 NOVEMBER 2025**
- 7. FINANCE MATTERS:**
 - 7.1. Confirmation of Bank Account Balances (£0.00, £0.00, £9.17 & £24,836.58) (17 Dec 25)
 - 7.2. Confirmation of Receipts of Bank Interest (£13.60 & £11.85) (10 Nov & 9 Dec 25)
 - 7.3. Confirmation of Receipt of SLCC Refund (£46.08) (12 Dec 25)
 - 7.4. Review of Receipts/Budget & Payments/Budget Reports (17 Dec 25)
 - 7.5. Review & Approval of Bank Reconciliations (31 Oct & 17 Dec 25)
 - 7.6. Review of Band D Change & Precept Request Form Submission (2026/27)
 - 7.7. Review & Approval of Internal Controls Checklist & Lead Appointment (2025/26)
 - 7.8. Review & Approval of Payments & Online Authorisations

8. **UPDATE ON ACTIONS FROM THE PREVIOUS MEETING**
9. **POLICY REVIEWS:**
 - 9.1. Reserves Policy
 - 9.2. IT Policy
10. **REVIEW OF THE COUNCIL'S WEBSITE EDITORIAL ARRANGEMENTS AND CONSIDER AUTHORISING PAYMENT TO SUFFOLK CLOUD TO CHANGE ACCESS RIGHTS**
11. **CONSIDER APPLICATIONS / PAYMENTS FROM CIL FUNDS**
12. **PARISH COUNCIL DELIVERY / WHATSAPP MESSAGES TO RESIDENTS**
13. **DISCUSS NOISE CONCERNS RAISED BY PARISHIONER IN RELATION TO SUFFOLK ANIMAL WELFARE KENNELS**
14. **DISCUSS CONCERNS RAISED BY PARISHIONERS IN RELATION TO PROPOSALS TO EXPAND THE CHURCH CAR PARK**
15. **CONSIDER PARISH MAINTENANCE**
16. **CONSIDER ROADS REPORT**
17. **CONSIDER FOOTPATHS REPORT**
18. **CONSIDER PLANNING REPORT**
19. **PLANNING MATTERS – to consider ESC consultation request on:**
 - 19.1. DC/25/4392/TCA; 1no. Group of Sycamore (1 on plan) - Pollard ivy covered individuals to hedge height and crown lift remaining Sycamore to 6 metres
1no. Group of 6 Oak (2 on plan) - Reduce in height by average of 4 metres and laterally by 3 metres; Garden House, The Street, Pettistree, IP13 0HU
20. **CONSIDER AGENDA ITEMS FOR FUTURE MEETINGS**
21. **DATES OF FUTURE MEETING(S)**
12 March 2026; and 21 May 2026 (AGM). Date for the Annual Parish Meeting 2026 to be agreed.