



**COUNCILLORS ARE SUMMONED TO ATTEND AND MEMBERS OF
THE PUBLIC INVITED TO A MEETING OF**

PETTISTREE PARISH COUNCIL

ON 11 SEPTEMBER 2025 AT 7PM, VILLAGE HALL, PETTISTREE

AGENDA

- 1. PRESENT AND APOLOGIES**
- 2. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS AND TO RAISE ISSUES FOR FUTURE MEETINGS**
- 3. RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 4. RECEIVE ANY CHANGES TO MEMBERS' INTERESTS**
- 5. RECEIVE ANY DECLARATION OF INTEREST IN RELATION TO ITEMS ON THE AGENDA**
- 6. APPROVE MINUTES OF MEETINGS ON 10 JULY & 22 AUGUST 2025**
- 7. FINANCE MATTERS:**
 - 7.1. Confirmation of Bank Account Balances (£0.00, £0.05, £2.17 & £27,497.11) (28 August 2025)
 - 7.2. Confirmation of Receipt of Bank Interest (£0.05, £17.00 & £17.40) (June to August 2025)
 - 7.3. Review & Approval of External Audit Report & Certificate (2024/25)
 - 7.4. Review & Approval of Notice of Conclusion of External Audit (2024/25)
 - 7.5. Review of Receipts & Payments Budget Reports (28 August 2025)
 - 7.6. Review & Approval of Bank Reconciliation (28 August 2025)
 - 7.7. Review & Approval of Annual Insurance Cover (1 October 2025)
 - 7.8. Approval & Implementation of Local Government Pay Awards (2025/26)
 - 7.9. Closure of Barclays Bank Accounts Update
 - 7.10. Review & Approval of Payments & Online Authorisations

8. **UPDATE ON ACTIONS FROM THE PREVIOUS MEETING:**
 - 8.1. Concerns raised regarding Whitehouse Farm Storage Units
 - 8.2. AGAR 25-26 Assertion 10
 - 8.3. Village noticeboards
 - 8.4. Renovation of road traffic speed limit signs
 - 8.5. Provision of street name signs
9. **CONSIDER APPLICATIONS / PAYMENTS FROM CIL FUNDS**
10. **PARISH COUNCIL DELIVERY / WHATSAPP MESSAGES TO RESIDENTS**
11. **DISCUSS CAR PARKING FOR THE PARISH ROOM AND CHURCH**
12. **DISCUSS MAINTENANCE OF BUS SHELTERS**
13. **DISCUSS PARKING: VILLAGE GREEN & NEAR PETTISTREE LODGE**
14. **PLANNING MATTERS – to consider ESC consultation request on:**
 - 14.1. Church Cottage, Walnuts Lane, Pettistree, IP13 0HR; **DC/25/3243/LBC** - listed building consent; and **DC/25/3242/FUL** - full grant of planning permission; link infill extension to annexe (including removal of existing lightweight roof link structure); re-modelling of annexe building including amended window openings, rooflights and conversion of garage area to habitable accommodation to provide single dwellinghouse layout; removal of external staircase; internal alterations comprising removal of internal partition and widening of window opening to permit link circulation; erection of cart lodge extension
15. **CONSIDER AGENDA ITEMS FOR FUTURE MEETINGS**
16. **DATES OF FUTURE MEETING(S)**